<u>Our reference</u>: **ST2025 – Training seminar i2a SIRxpert**

Dear estimated customer,

We are pleased to propose you our SIRxpert Windows training seminars, according to the 2025 schedule attached.

We also send you the registration terms and remind you that number of participants is limited. We recommend you to register your participation as soon as possible by sending the **registration form** duly completed and signed by mail to **stage@i2a.info**.

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WARNING

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The **registration form** available on <u>our website</u> **MUST be signed by the training manager or the participant** (at the bottom right of the form).

> **Any registration form unsigned, improper or incomplete will be returned to the participant and i2a will not consider his request.**

In the days following the request for participation, a pre-registration email is sent to the learner. This email is not a final confirmation of participation in the training.

The registration confirmation is sent <u>by email to the participant</u> during the month preceding the training. Some practical information will be joined to this document.

All cancellations must be specified by phone and notified in writing to i2a according to the information specified in **article 6 – CANCELLATION FEE** of the general conditions of registration. Cancellation will be effective upon receipt of a cancellation letter by email and some **cancellation's fees may be charged**.

You will find all this information on <u>our website</u>.

Looking forward to meeting with you during these trainings.

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Training Dept.
stage@i2a.info

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CALENDAR 2025

	FRENCH SESSION	
M A R C H	1 – **SIRxpert** - Susceptibility testing management ....*March 11 & 12*	**P A R I S**
	2 – Epidemiology, infection surveillance ....*March 13 & 14*	
	3 – **SIRxpert** - Susceptibility testing management ....*March 18 & 19*	
	4 – Epidemiology, infection surveillance ....*March 20 & 21*	

	FRENCH SESSION	
J U N E	5 – **SIRxpert** - Susceptibility testing management ....*June 03 & 04*	**P A R I S**
	6 – Epidemiology, infection surveillance ....*June 05 & 06*	
	7 – **SIRxpert** - Susceptibility testing management ....*June 17 & 18*	
	8 – Epidemiology, infection surveillance ....*June 19 & 20*	
	9 – **SIRxpert** - Bacteriology module ....*June 24th to 27th*	

	FRENCH SESSION	
SEPTEMBER	10 – **SIRxpert** - Susceptibility testing management ....*September 09 & 10*	**MONTPELLIER**
	11 – Epidemiology, infection surveillance ....*September 11 & 12*	

English session	*English session*	*English session*	*English session*	*English session*	*English session*
SEPTEMBER	12 – **SIRxpert** - Susceptibility testing management ....*September 16 & 17*				**MONTPELLIER**
	13 – Epidemiology, infection surveillance ....*September 18 & 19*				

	FRENCH SESSION	
O C T O B E R	14 – **SIRxpert** - Susceptibility testing management ....*October 07 & 08*	**P A R I S**
	15 – Epidemiology, infection surveillance ....*October 09 & 10*	
	16 – **SIRxpert** - Susceptibility testing management ....*October 14 & 15*	
	17 – Epidemiology, infection surveillance ....*October 16 & 17*	

GENERAL CONDITIONS OF REGISTRATION

ARTICLE 1 – DEFINITIONS

SIRxpert training - AST Management Training

Topics: Files settings, AST settings, inputs and editions setting, expertise setting.

Required level:
- to know how to manipulate the system for routine (readings, access to archived files)
- to have a basic knowledge in bacteriology,
- to know the antibiotics,
- to know what a resistance phenotype is.

SIRxpert training - Epidemiology and Infection surveillance Training

Topics: sorted lists. Duplicates. Advanced management: management and monitoring of phenotypes, management of nosocomial infections, follow-up of multi-resistant bacteria. Epidemiology: on identification, on resistance.

Required level:
- to know how to manipulate the system
- to know the basic concepts of SIRxpert system (germs, antibiotics, services, samples)
- to have a knowledge in bacteriology and infectious diseases (to know what a phenotype of resistance, a nosocomial infection and epidemiology are).

SIRxpert training – Bacteriology module

Topics: Files settings, AST settings, inputs and editions setting, expertise setting, sorted lists, duplicates, advanced management: management and monitoring of phenotypes, management of nosocomial infections, follow-up of multi-resistant bacteria.
Epidemiology: on identification, on resistance.

Required level:
- to know how to manipulate the system (readings, access to archived files)
- to know the basic concepts of SIRxpert system (germs, antibiotics, services, samples)
- to have a knowledge in bacteriology and infectious diseases (to know what a phenotype of resistance, a nosocomial infection and epidemiology are).

ARTICLE 2 - PRINCIPLES

These trainings are dedicated to biologists and bacteriology laboratory technicians using i2a SIRxpert System installed in their microbiology lab. They are only recommended for people who have sufficient experience on Windows SIR System. These trainings are based on case studies and are essentially practical (computer manipulation). They particularly deal with the use of the last system's novelties.

i2a reserves itself the right to accept or reject a trainee according to his acquired knowledge.

The topics of these courses are transcribed on a course material given to each participant.

The training content is subject to evolution depending on the level and wishes of the participants.

Depending on the number of registered trainees, i2a is likely to postpone or cancel the training. In this case, i2a informs the registered trainees at the earliest and tries to set another date with them.

i2a can't be responsible for changes that occurred as a result of events beyond its control or due to a lack of registrations.

ARTICLE 3 – PRICES 2024 (FRANCE)

SIRxpert trainings: € 1,346 (excl. VAT) per person per training.
SIRxpert training – Bacteriology module: € 2,692 (excl. VAT) per person per training.
This price includes training, breaks, the 2 lunches and training material (cd-rom) given to each participant at the end of the course.

FEES BORNE BY THE PARTICIPANT: organization, booking (hotel/restaurant/transport) and travel fees (including to training place), accommodation, dinners, personal expenses.

MANDATORY - By signing the registration form, the head of the training or the participant becomes aware of the cancellation costs (see article 6 - DESISTANCE - CANCELLATION FEES) and accept them, without restriction. This rule applies to all registrations.

He also agrees to have read ARTICLE 10 - CONDITIONS OF SUPPLY (ACCORDING TO THE HEALTHY PROTOCOL).

ARTICLE 4 - REGISTRATION

The terms and registration form are available on the website at i2a-diagnostics.fr.

Any form **duly completed and signed** must be scanned by e-mail at **stage@i2a.info**.

WARNING: i2a only accepts duly completed registration forms sent to stage@i2a.info. No booking is taken into account by phone, postmail, or via any other i2a email address.

Any payment agreement must be received at i2a before the training.

It is compulsory to join to each registration:

- For hospitals: an **order form** duly completed by the relevant department.
- For other establishments: a payment statement

Any registration form unsigned, incomplete and not addressed to stage@i2a.info will be returned to the participant and i2a will disregard this request.

ARTICLE 5 - PRE-REGISTRATION AND CONFIRMATION OF REGISTRATION

If the registration is accepted within the limits of the available places and according to the participant's knowledge, see ARTICLE 2 - PRINCIPLES, the participant is informed:
- **In the days following his request for participation,** i2a will send him an email to register his **pre-registration. This email does not represent a confirmation.**
- **In the month preceding the beginning of the training, a confirmation of registration** is sent by e-mail with a notice of information (training location, access map - Reminder: the organization, reservations, costs related to travel to the training and accommodation costs are the responsibility of the participant).

I2a recommends that trainees wait for their registration confirmation before making reservations (travel, accommodation).

As an accredited training organization, i2a is required not to disclose to other trainees the list of participants.

ARTICLE 6 - DESISTANCE - CANCELLATION FEES

By signing the registration form, the course leader or participant acknowledges the following cancellation fees and accepts them without restriction

These obligations apply to all registration files:

· any cancellation notified between 15 and 30 days prior to the training must be specified by telephone and then notified in writing to i2a by means of an email sent to stage@i2a.info. The cancellation is effective only after i2a has received the cancellation email. **An indemnity of 300€ per person and per course will be charged to the establishment.**

· Any cancellation notified within 15 days prior to the training (or in case of absence or cancellation received after the opening of the session) specified by phone and then notified in writing to i2a, **will result in the payment of the total amount of the training per person and per course**. The cancellation is effective only after reception of the cancellation letter (email to stage@i2a.info). No refund will be made.

· i2a will also charge, as above, the participant who cancels his registration on the reason of lack of accommodation. Cf. "i2a is not responsible" and i2a advises in the information notice sent out at the time of confirmation that "the trainee must book his accommodation as soon as possible".

· There is no charge for cancellation if the participant is replaced by another participant from the same institution with the same training needs; a new registration form must be completed under the same conditions as the initial registration.

ARTICLE 7 - TRAINING AGREEMENT & INVOICE

Upon written request to i2a, an agreement can be established and sent in duplicate to the applicant. A signed copy must be returned to i2a before the beginning of the training. At the end of the training, a certificate of attendance is given to the participant, an invoice is sent to the participant or to the person in charge of the training (according to the person to whom the invoice is addressed on the registration form) as well as a certified copy of the participants' attendance list.

The prices are established in euros and exclusive of tax, VAT not included, and are fixed by the tariff in force on the day the order is placed. Prices are subject to revision. Any new price list and new general conditions will be applicable on their date of entry into force and for orders placed after the date of entry into force.

The payment of the invoices is made:
- without any precision from i2a, 30 days after the invoice date by bank check or wire transfer (i2a banking information are detailed on the invoices) for the following customers: private laboratories, retailers, industries, clinics or distributors;
- in compliance with the Public Procurement Code in force and with the Decree n°2013-269 of March 29, 2013 for the following customers: hospitals and administrations.

Regarding the first customers, in case of late payment, penalties calculated from the date when the payment should have been made (depending on the date of the invoice) will automatically and legally be due by the Customer to i2a without any prior notice and will result in an immediate payment requirement of all amounts due to i2a by the Customer, without prejudice to any other action that i2a would entitle to bring, as such, against the Customer. The amount of these penalties is at least equal to 4 times the legal rate of interest.

The basis for calculation of these late penalties is the amount (including taxes) of the selling price mentioned on the invoice. In addition to these penalties, in accordance with Article L.441-6, I of the Commercial Code, any Customer in arrears situation is debtor in respect of i2a of a fixed compensation for recovery costs of a minimum of € 40.

When recovery costs exceed the amount of the fixed compensation, i2a may request an additional compensation on justification.

In case of default by the customer of only one payment, or non-compliance with the payment terms, i2a reserves the right:
- to remove immediately all payment facilities and special commercial terms granted,
- to suspend or cancel without any notice any compensation on any current order,
- to demand the immediate payment of the entire outstanding balance.

If unpaid check, fees of any kind linked to the check rejection will be at the charge of the customer.

Regarding the second customers, in case of late payment, default interest at a rate equal to the interest rate applied by the European Central Bank to its main latest refinancing operations, which come into force on the first day of the semester of the civil year in which the default interest started to run, increased by 8 percentage points, may be payable by the Customer without any request from i2a, at the expiry of the payment period. Any Customer in arrears situation is also debtor in respect of i2a a fixed compensation for recovery costs of € 40 .The default interest and fixed compensation for recovery costs are paid within 45 days following the principal payment date.

It is specified that no discount will be granted by i2a if cash payment is made or if payment is made before the payment date defined by these terms or on i2a invoices.

ARTICLE 8 - INSURANCE

The participant or responsible for training declares that he has purchased a liability insurance policy for all material and immaterial damage caused to property and persons, at a creditworthy insurance company, valid for the duration of the training. The participant or responsible for training commits himself to prove this insurance to i2a on first demand of i2a. Any modification, suspension or termination of this insurance policy, for any reason whatsoever, shall be reported to i2a as soon as possible.

ARTICLE 9 - MORE INFORMATION

i2a is a Qualiopi-certified training organization.

Trainings locations according to the calendar:
Montpellier : Room M2i Formation - 55 rue Euclide, 34000 MONTPELLIER
Paris : Room M2i Formation – Tour Aurore (Quartier des Reflets), 18-19 place des Reflets, 92400 Courbevoie
Warning: the choice of the location may be modified.
Please make sure to have your ID with you to enter the Training room.

Training duration: each SIRxpert training sessions lasts two consecutive days. Each SIRxpert – Bacteriology module training session lasts four consecutive days.

Daily schedule: 9:00 a.m. to 12:30 p.m., lunch (taken with the group of participants and the trainer), 2:00 p.m. to 5:30 p.m., i.e. 7 hours of training per day.

i2a is not responsible:

· bookings made by the participant (hotels/restaurant/transport) ;
· cancellations of reservations (accommodation/restaurants/transportation) made or not by the participant. If the participant forgets to cancel, i2a cannot intervene. The participant must then pay the amount claimed by the service provider;
· the cancellation fees related to the participant's deficiencies.

In any case i2a is liable for indirect and / or immaterial or unpredictable damage which may result hereof.
Is considered as an indirect damage any financial or commercial prejudice, any loss of turnover, profit, benefit, data, orders, customers, reputation, and any action against the participant or responsible for training by a third party.

These general terms and conditions supersede all other different clauses on the customer's order or on any possible correspondence, oral or written anterior agreement.

It is strictly agreed that any acceptance or renunciation of one of the parties, in the application of all or part of the commitments herein, whatever may have been the frequency and the duration, couldn't be considered as a modification of this contract, nor generate any right.
The invalidity or inapplicability of any stipulation hereof will not prevail over invalidity of the other stipulations which will remain in full force and effect. However, the parties may agree to replace the invalidated stipulation(s), by mutual agreement.

Any registration form unsigned, incomplete or not addressed to stage@i2a.info will be returned to the participant and i2a will disregard this request.

ARTICLE 10 - CONDITIONS OF SUPPLY (ACCORDING TO THE HEALTHY PROTOCOL)

The service provider who provides i2a with the training rooms, specifies that it ensures the following elements, in accordance with the provisions established by the Ministry of Labor, the Ministry of Health and the French federation of professional training: regular and systematic disinfection of the premises, facilities and equipment; awareness of the participants to the barrier gestures ; mandatory sanitary pass ; the wearing of a mask is mandatory inside the premises for all trainees, collaborators, trainers ; provision of hydroalcoholic gel for all persons attending the site; minimum distance of 1m with markings on the ground.
The following items may not be made available: notepads, pens, water bottles. Each learner is required to bring his or her own supplies and beverages, including masks and single-use tissues. Drink dispensers and water fountains will be closed.
Any person who does not respect the protection measures will be refused access to the training rooms.
These measures are subject to change according to updated recommendations by the Ministry of Labor, the Ministry of Health and the French federation of professional training.

ARTICLE 11 - CONDITIONS OF SUPPLY (OUTSIDE THE HEALTH PROTOCOL PERIOD)

The service provider who provides i2a with the training rooms, specifies that he proceeds to the regular and systematic disinfection of the premises, the installations and the material.

The following items will be made available to the learners: notebooks, pens. A water fountain is available, but the provider does not provide water bottles or Ecocups.

ARTICLE 12 - CONTACTS

Registration: All completed and signed forms should be sent with the order form to the e-mail address stage@i2a.info.

Complaints / Other information:
Training Administrative Assistant, Monday to Friday on 04.67.50.48.00 or by e-mail at stage@i2a.info.

ARTICLE 13 - INTELLECTUAL PROPERTY RIGHTS

· All the intellectual property rights derived from the present general conditions and training services (including training materials by CD-ROM) belonging to i2a will remain the permanent and exclusive property of i2a, which is recognized by the participant.
· Any reproduction, representation, use or adaptation, in any form whatsoever, even partially made, is strictly forbidden without the express prior consent of i2a and constitutes a counterfeiting.

ARTICLE 14 - DOMICILIATION

The parties are domiciled:
· for the participant and/or the person in charge of the training at the addresses indicated on the duly signed registration form, for i2a, at the following address: 401 Avenue du Walhalla - Parc Eurêka - CS 83406 - 34060 MONTPELLIER Cedex 2 – France

· any change in the customer's address must be notified to i2a in order to be up against it.

ARTICLE 15 - APPLICABLE LAW AND JURISDICTION

The applicable law is the French law. These general terms and conditions are written in French language. In case they would be translated into one or more languages, only the French text would prevail in case of dispute.

In case of dispute, for any reason whatsoever, the only recognized and accepted jurisdiction by both sides is that of the Commercial Court of Montpellier, including in summary judgment, regardless the guarantee appeal or the plurality of defendants.

ARTICLE 16 - DISABLED PERSONS

Our courses are designed to accommodate people with disabilities.
If this is the case for you, please indicate it on the individual registration form, in the relevant box, so that we can adapt our tools and methods.

PROGRAM 2025

SIRxpert - Susceptibility testing management

OBJECTIVES

The laboratory technician or biologist will be able to use the AST SIRxpert System to perform susceptibility testings and test the antibiotics effectiveness for a given infection.

The objective is also to be able to evolve the system settings autonomously in order to meet the new needs of the laboratory and to implement optimally the AST interpretive reading.

PREREQUISITES & TARGET AUDIENCE

The training is dedicated to microbiology/bacteriology laboratory technicians and biologists, who are SIRxpert system (i2a products) users.

It is only recommended for people who have sufficient experience on Windows SIR Systems. These trainings are based on case studies and are essentially practical (computer manipulation). They particularly deal with the use of the last system's novelties. i2a reserves itself the right to accept or reject a trainee according to his acquired knowledge

PROGRAM

Day 1

To recognize all the essential components needed to perform a high-quality susceptibility testing:
* Antibiotics: classification into families, antibiotics' list study, study of their actions and their effectiveness; management of their classification: setting of a new family or a new antibiotic
* Strains: taxonomie bactérienne. Contraintes se rapportant aux germes ; paramétrage de cette liste en fonction de l'écologie de l'établissement et des axes de recherche.
* Enquirers: who in the hospital needs these analysis? Setup and management of the departments, doctors, ...; setting according to epidemiological needs
* Sampling: types, collection origins, location. Determination of different classification levels based on epidemiological surveillance required by the hospital/laboratory
* Additional susceptibility testings: implementation and configuration of daily analysis.
* Revisions and exercises

Day 2

Immersion in the AST interpretative reading: study of the expert rules base recommended by the EUCAST/CLSI; settings of specific rules related to local ecology, implementation of expertise rules.
* Consistency checking: these rules are firstly used to check the consistency between the results of bacterial identification and susceptibility testing results, and secondly, to monitor AST results (natural resistance...): This allows the elimination of possible sources of error in the analysis
* Interpretive reading: these rules can perform the susceptibility testing interpretive reading: determination of resistance mechanisms, of synergies effects or inefficiencies in the antibiotics combination, extrapolation of results, studies of particular phenomena (presence of mutants bacteria, ESBL presence,...) taking into account the patient's characteristics for prescribing and prescription assistance
* Results Management: second intention AST, complementary antibiotic tests.
* Laboratory QC Management: concept of internal quality controls. Functions related to quality control: data entry, follow-up.

EDUCATIONAL AND TECHNICAL MEANS USED

The training is organized in the Paris and Montpellier region; participants choose the dates according to an annual calendar proposed by i2a.
The training takes place in a room equipped for six trainees and one trainer. I2a installs the necessary pedagogical equipment (one computer per trainee, printers, video projector, and course material provided).
The content of the courses is subject to change according to the level and wishes of the participants.

ASSESSMENT MEANS AND FOLLOW-UP

The trainer organizes several assessment sessions during the training; at the end of each day, revisions and exercises are practiced. At the end of the session, the trainer invites the trainees to sign a signature list and a certificate of attendance; a copy is given to each trainee.

QUALITY OF THE TRAINERS

Trainers are application engineer of i2a staff. They receive an intern qualifying training when hired (about 6 months).

TOTAL DURATION

Each session lasts two days, seven hours a day.

PROGRAM 2025

SIRxpert - Epidemiology, infection surveillance

OBJECTIVES

This training is dedicated to laboratory technicians or biologists who are responsible for the epidemiological surveillance, or nosocomial infection follow-up, or epidemic follow-up, or biologists who are in charge of researches related to the evolution of bacteria responsible for infections.

The aim is also to be able to autonomously upgrade the system's parameters to meet the laboratory's new needs, and to optimize the delivery of the various epidemiological studies.

PREREQUISITES & TARGET AUDIENCE

The training is dedicated to microbiology/bacteriology laboratory technicians and biologists, who are SIRxpert systems users (i2a products) installed in their department.

It is only recommended for people who have sufficient experience on Windows SIR Systems. These trainings are based on case studies and are essentially practical (computer manipulation). They particularly deal with the use of the last system's novelties. i2a reserves itself the right to accept or reject a trainee according to his acquired knowledge.

PROGRAM

Day 1

To know how to manage and use AST operating data setting:

- Management of recapitulative sorted lists ;
- Management of resistance phenotypes: definition, marking, operation ;
- Follow-up of multi-resistant bacteria: definition, setting, automatic detection rules, automatic alerts…

Day 2

Epidemiology:

- Study of ecology, antibiotic resistance, diameters, MIC…
- Epidemiological analysis: analysis of results, comparison of two periods…
- Pre-definition of studies and study of "in vitro" or "interpreted" results

Duplicates:

- Definition of duplicate types
- Duplicate criteria
- Management of duplicates

Resistance phenotypes:

- Rules for detecting resistance phenotypes (definition, principles, settings)
- Distribution of phenotypes, cross distribution
- Nosocomial incidence of resistance phenotypes

Monitoring:

- Alerts to assist in the monitoring of all results (definition, principles, settings)
- Surveillance of nosocomial infections
- Ecology monitoring
- Antibiotic resistance monitoring
- Threshold or evolutionary alerts

Nosocomial infections:

- Rules for suspicion of nosocomial infection (definition, principles, settings)
- Printing of configurable sorted lists
- Management of investigations and undocumented files in bacteriology
- Calculation of nosocomial infection rates
- Distribution of nosocomial infections
- Study of risk factors
- Follow-up of multi-resistant germs

EDUCATIONAL AND TECHNICAL MEANS USED

The training is organized in the Paris and Montpellier region; participants choose the dates according to an annual calendar proposed by i2a.

The training takes place in a room equipped for six trainees and one trainer. I2a installs the necessary pedagogical equipment (one computer per trainee, printers, video projector, and course material provided).

The content of the courses is subject to change according to the level and wishes of the participants.

ASSESSMENT MEANS AND FOLLOW-UP

The trainer organizes several assessment sessions during the training; at the end of each day, revisions and exercises are practiced. At the end of the session, the trainer invites the trainees to sign a signature list and a certificate of attendance; a copy is given to each trainee.

QUALITY OF THE TRAINERS

Trainers are application engineer of i2a staff. They receive an intern qualifying training when hired (about 6 months).

TOTAL DURATION

Each session lasts two days, seven hours a day.

SIRxpert – Bacteriology module

OBJECTIVES

This training course is intended for technicians and biologists who are responsible for setting up and configuring the analyses of all bacteriology workbenches in order to ensure real-time monitoring of the files from the arrival of the tubes in the laboratory until the final results are delivered.

The objective is also to be able to autonomously evolve the SIRxpert system configuration in order to meet the new needs of the laboratory (modification of an existing analysis and/or configuration of a new one).

PREREQUISITES & TARGET AUDIENCE

The training is intended for technicians and biologists in bacteriology laboratories who use the SIRxpert system (i2a product) installed in their department.

It is recommended for people with sufficient experience of the SIRxpert system. The training is based on case studies and is essentially practical (computer manipulation). It includes the use of the latest system features. I2a reserves the right to accept or refuse a trainee according to his/her experience.

PROGRAM

Day 1

Know how to recognize all the elements necessary for a bacteriological analysis (group of headings):
- Samples: types, origins of sampling
- Line results
- Headings
- Stages
- Groups of items
- Association of samples / group of headings

Day 2

Setting up of the bacteriology expert, implementation of expertise rules:
- Pre-analytical rules
- Consistency rules

- Interpretation rules
- Finalization rules

Day 3

Work Sessions:
- Sequence entries
- Dashboards
- Column groups
- Filters

Day 4

Implementation of two scenarios:
- ECBU topic group
- HEMOC topic group

EDUCATIONAL AND TECHNICAL MEANS USED

The training is organized in the Paris region; participants choose the dates according to an annual calendar proposed by i2a.

The training takes place in a room equipped for six trainees and one trainer. I2a installs the necessary pedagogical equipment (one computer per trainee, printers, video projector, and course material provided).

The content of the courses is subject to change according to the level and wishes of the participants.

ASSESSMENT MEANS AND FOLLOW-UP

The trainer organizes several assessment sessions during the training; at the end of each day, revisions and exercises are practiced. At the end of the session, the trainer has the participants sign a list of participants, fill in a questionnaire to validate their knowledge (MCQ) and a satisfaction questionnaire, and has them sign an attendance certificate; a copy is given to each learner.

QUALITY OF THE TRAINERS

Trainers are application engineer of i2a staff. They receive an intern qualifying training when hired (about 6 months).

TOTAL DURATION

Each session lasts four days, seven hours a day.

Individual registration form

SIRxpert 2025 training

This form is to be completed and returned with an order form by e-mail to stage@i2a.info.
Any unsigned, non-conforming or incomplete form will be returned to the participant and i2a will not consider the request.

TRAINING

Training………………………………………………………………………… Date …………………………………………… ☐ MONTPELLIER ☐
PARIS

Training ………………………………………………………………………. Date …………………………………………… ☐ MONTPELLIER ☐
PARIS

SIRxpert courses : € 1,346 (excl. VAT) per course and per participant*
SIRxpert course – Bacteriology module : € 2,692 (excl. VAT) per course and per participant*
***Rate 2025 applicable in Metropolitan France excluding organization, reservation and expenses related to travel, accommodation, dinners, and personal expenses remaining the responsibility of the participant.

PARTICIPANT

☐ Mrs   ☐ Mr   Surname ………………………………………………………………………… First name
………………………………………………………………………………….
Position   ☐ Technician   ☐ Practitioner

Hospital/Laboratory ....
Service name..

Address of the institution...
ZIP code... City... Country ....

Participant's business phone ....
Professional e-mail of the **participant***...
*in the month preceding the training, the confirmation will be sent to the participant at this e-mail address.

Person with a disability :   ☐ Oui   ☐ Non
Specify : ....
Contact of the Disability Advisor in your facility : ....

INVOICING

Company name ....
Name of the **billing manager** ....First name ....
Billing Manager's Department ....

Address. ....
ZIP code... City...Country...................

Billing Manager's business phone..
Professional e-mail of the **billing manager** ....

TRAINING RESPONSIBLE

Name of **training manager**...First name ....
Training Manager's Department...

Address ....
ZIP code... City...Country...................

Training Manager's business phone ....
Professional e-mail of the **training manager**............. ....

Stamp of the institution	Signature of training manager or participant
	Name of signatory (in capital letters) ....
	I agree that I have read the i2a terms and conditions of registration and the cancellation fees and accept them without restriction.
	Date ……. /……. /…………… **in** ………………………………………………………
	Signature